



Eileen Donoghue
City Manager

Kara Keefe Mullin
Assistant City Manager

School Building Committee Meeting

Meeting Agenda

Date: April 4, 2019
Time: 5:30 PM
Location: City Council Chambers

Meeting called to order at 5:35 PM

Roll Call showed School Building Committee members Eileen Donoghue, William Samaras, Conor Baldwin, Maryann Ballotta, Marianne Busted, Christine Clancy, James Cook, Jeannine Durkin, David Peaslee, Maria Sheehy, Diane Tradd, Rick Underwood, Michael Vaughn, Jeff Wilson, Ralph Snow, Edward Kennedy, Rodney Elliott.

Also in attendance were Maryann Williams and Jim Dowd of Skanska, Kara Keefe Mullin and Alex Magee of the City of Lowell.

W. Samaras moved to approve minutes of Feb. 7, second by J. Cook. All in favor.

E. Donoghue explained to SBC Selection Committee was appointed by the Chair. Noted members include Kara Keefe Mullin, Alex Magee, James Cook, Diane Tradd, Mary Ann Williams, and Joseph Drown. Noted CM Selection committee looked at applications and determined five firms were prequalified. Firms included Consigli Construction, Dimeo Construction, Gilbane Construction, Shawmut Design and Construction, and Suffolk Construction. Motion to approve communication by W. Samaras, second by J. Durkin.

Roll Call Vote – to accept and approve communication of CM Selection Committee’s Five pre-qualified CM Firms:

	Yes	No
Eileen Donoghue	X	
William Samaras	X	
Conor Baldwin	X	

Maryann Ballotta	X	
Marianne Busteed	X	
Christine Clancy	X	
James Cook	X	
Jeannine Durkin	X	
David Peaslee	X	
Maria Sheehy	X	
Diane Tradd	X	
Rick Underwood	X	
Michael Vaughn	X	
Ralph Snow	X	
Rodney Elliott	X	
Edward Kennedy	X	

Mary Ann Williams of Skanska spoke about next steps, including requests for proposals to be sent to the five pre-qualified firms, who will have until May 2nd to respond. CM Selection Committee will meet to review the proposals and conduct interviews following proposal reviews.

E. Donoghue noted will keep School Building Committee apprised of the next time the body will need to meet. W. Samaras asked about performance evaluation methods relative to other jobs the CM firms are working on or have worked on. M. Williams responded with process, including reference checks, community reference checks, architect reference checks etc. to get a good read on the breadth of the CM firm's experience and abilities. Noted the process is consistent across all of the firms. E. Donoghue



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noted the process will be exhaustive and will look into each company individually, and will resubmit recommendation.

E. Kennedy made motion to adjourn at 5:47 PM, seconded by W. Samaras. All in favor.